

Five Functions of Great Management



Planning

When you think of planning in a management role, think about it as the process of choosing appropriate goals and actions to pursue and then determining what strategies to use, what actions to take, and deciding what resources are needed to achieve the goals.



Organizing

This process of establishing worker relationships allows workers to work together to achieve their organizational goals.



Leading

This function involves articulating a vision, energizing employees, inspiring and motivating people using vision, influence, persuasion, and effective communication skills.



Staffing

Recruiting and selecting employees for positions within the company (within teams and departments).



Controlling

Evaluate how well you are achieving your goals, improving performance, taking actions. Put processes in place to help you establish standards, so you can measure, compare, and make decisions.